

TENDER DOCUMENT

For Kolkata Cafeteria Services at Vedanta College, Kolkata

Issued by:

Vedanta Foundation

**Vedanta College Kolkata , 33A , Shib Krishna Daw Lane ,
Kolkata – 700054**

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INTRODUCTION OF VEDANTA FOUNDATION

Vedanta Foundation, the philanthropic arm of Vedanta Resources, was established in the year 1992, in line with the founding family's mission of giving back to society. Vedanta Foundation has constantly contributed to the making of a world where access to Education and Livelihood is not a privilege. At the heart of the Foundation's efforts is a deep and abiding commitment to nation building and to the upliftment of the poor and marginalized.

TENDER NOTICE FOR ANNUAL RATE CONTRACT FOR CAFETERIA

We hereby invite eligible and experienced individuals or organizations to submit their bids for the rental and management of the cafeteria in Vedanta College Kolkata. The selected bidder will be awarded a contract for a specified period to operate the canteen facility.

The tender document be obtained from our website <http://www.vedantafoundation.org/tender>.

Tenders duly filled and sealed and signed, should reach this office at **1.00 PM** on **15.06.2023**. Tenders received late and tenders without prescribed EMD shall not be considered. The tenders shall be opened at **03.00 PM** on **15.06.2023**, in the presence of intending bidders.

Vedanta Foundation reserves the right to accept/reject any or all tenders partially or fully without assigning any reason thereof.

VEDANTA FOUNDATION

DETAILS OF BIDDER

1	Tender form downloads Form	http://www.vedantafoundation.org/tender
2	Last Date and Time of Receipt of tender	At 01.00 PM on 15.06.2023
3	Date and Time of opening of Bid	At 03.00 PM on 15.06.2023 Virtually
4	Address where tender to be Sent	Vedanta Foundation Vedanta College Kolkata, 33A , Shib Krishna Daw Lane , Kolkata – 700054
5	Earnest Money to be submitted with Tender
6	Approximate value of Work
7	Validity of the offer for acceptance	30 days, from the date of opening of Bid

1 .NAME OF TENDERER (IN CASE OF PARTNESHIP FIRM PLEASE MENTION THE NAME & ADDRESS OF EACH PARTNER & REGISTRATION & TIN NUMBER (Enclose copy of Partnership deed)/ IN CASE OF COMPANY PLEASE PROVIDE NAME & ADDRESS OF EACH DIRECTOR (Enclose a copy of MOA/AOA/Certificate of Inspection) / INCASE PROPRIETOERSHIP FIRM PLEASE MENTION NAME AND ADDRESS OF PROPRIETOR AND REGISTRATION PROOF (enclose copy of self-declaration)	
2.AUTHORISED SIGNATORY WITH	
3. DESIGNATION.	
4. REGISTRATION PROOF FROM	A)
	B)
5.REGISTRAR OF COMPANIES/FIRMS OR PROPERIETORY CONCERN PROOF	
6. PERMANENT ADDRESS (REGISTERED OFFICE) WITH TELEPHONE NUMBER	



vedanta foundation

(Registered Under Bombay public Trust Act 1950, Registration No. E- 14045(Mumbai) 15-09-1992)

Opp. Niranjan Bldg., Corner of 'E' Rd., Marine Drive, Mumbai - 400 002 ● Tel.: (022) 22826005 / 22810418

E-mail: info@vedantafoundation.org ● Website : www.vedantafoundation.org

7. i) PRESENT MAILING ADDRESS WITH TELEPHONE NUMBER	
ii) E-mail ID	
8. TELEPHONE/Mob. NO	
9. GSTIN (Self Certified Copy to be Submitted)	
10. INCOME TAX PAN NO. (Self-Certified Copy to be Submitted compulsorily)	
11. BANK ACCOUNT DETAILS NAME AND ADDRESS OF BANK	
a) ACCOUNT NO. (WITH ITS NATURE)	
b) TITLE OF ACCOUNT	
c) IFSC CODE	
d) NAME OF PERSON MAKING TRANSACTIONS	
12. Signature of Tenderer	
13. Name of Signatory (In Block Letter)	
14. Designation	
15. Food Licenses	
16. Monthly Rent Amount by Bidder	
17. Security Deposit 3 Month of Monthly Rent	

TENDER FOR CANTEEN RENTAL SERVICES AT VEDANTA COLLEGE, KOLKATA

Instructions to Tenderers and General Terms and Conditions of the Tender

1) INVITATION TO OFFER:

1.1 Sealed Tenders are invited for Annual Rate Contract for canteen services.

2) Scope of Work:

- 2.1 Providing a variety of high-quality food and beverage options to employees, visitors, and other stakeholders.
- 2.2 Ensuring cleanliness, hygiene, and maintenance of the cafeteria area.
- 2.3 Adhering to all relevant health and safety regulations.
- 2.4 Managing the inventory, procurement, and stock control of food and beverages.
- 2.5 Employing qualified staff and ensuring proper training, scheduling, and supervision.
- 2.6 Implementing efficient billing and payment systems.
- 2.7 Any additional services or requirements specified in the contract.

3) EVALUATION CRITERIA: -

- 3.1 Evaluation Criteria: Bids will be evaluated based on the following criteria:
- 3.2 Relevant experience and expertise in operating cafeterias (30%)
- 3.3 Quality of proposed menu and food services (25%)
- 3.4 Rental fee and financial proposal (20%)
- 3.5 Compliance with health and safety regulations (15%)
- 3.6 References and client satisfaction (10%)

4) ELIGIBILITY CRITERIA:

- 4.1 Interested bidders must meet the following eligibility criteria to participate in this tender:
- 4.2 Provide proof of valid registration and compliance with local regulations.
- 4.3 Demonstrate relevant experience in operating cafeterias or similar food service establishments.
- 4.4 Submit financial statements for the past two years to demonstrate financial stability.
- 4.5 Provide references from previous clients for similar contracts.
- 4.6 Comply with all legal and regulatory requirements, including taxation and labor laws.

5) RIGHT FOR ACCEPTANCE OR REJECTION OF TENDER:

- 5.1 The management of **VEDANTA FOUNDATION** reserves the right to accept or reject any or all tenders/ cancel the tender or split the order for any quantity to more than one tenderer without assigning any reason thereof.

6) RIGHT TO CHANGE/ MODIFY THE ORDER TERMS/ CONDITIONS ETC.:

- 6.1 The entire contents of the tender document shall form part of the agreement unless changed.

or modified by part are whole separately. No additional terms & conditions raised/claimed by the contracted firm will be entertained other than reflected in prescribed tender form issued and entertained under this agreement.

6.2 The Vedanta Foundation reserves the right to change/modify the conditions or incorporate additional ones before the closing of tender, and the same will be binding on the contracted firm. The intimation given in official letter/form from the authorized signatory on behalf of CEO of Vedanta foundation will be treated as modified version of the terms/conditions and will form part of this agreement. No contracted firm will be liable for any claim whatsoever in the matter.

7) ARBITRATION:

7.1 Any dispute which may arise pertaining to terms and performance of contract shall be referred to CEO OF VEDANTA FOUNDATION, MUMBAI, as "Sole Arbitrator". The decision of the Sole Arbitrator will be final and binding on both the parties.

7.2 The venue of Arbitration shall be Mumbai, or any other suitable place decided by the VEDANTA FOUNDATION

8) JURISDICTION FOR LEGAL MATTERS:

8.1 If any dispute arises and if for any reason the matter must be referred to the Court of Mumbai

9) AGREEMENT VALIDITY:

9.1 The Agreement entered shall be valid for a period of 12 MONTHS from the date of its execution and maybe extended at mutually agreed terms.

9.2 The Agreement to which these terms and conditions form a part shall be in force till the expiry of contract to the entire satisfaction of VEDANTA FOUNDATION

10) RESPONSIBILITY OF CONTRACTOR

10.1 Staff Work in canteen will be in contractor payroll and Vedanta Foundation will be not responsible for their salary.

10.2 Contractor has to follow all the statutory rules & regulation.

11) PAYMENT TERMS

11.1 Contractor has to pay three-month advance payment has security Deposit.

11.2 Monthly Rent to be deposited in Vedanta Foundation Account before 10th of every month.

Bidder Signature

Name: -.....

Company Name: -